

**PROTOCOLS FOR COVID-19 REOPENING**  
**EAST AURORA MONTESSORI SCHOOL**  
**July 2020**

- \*Class sizes will be limited to 50% capacity**
- \*Classes for 3-6 year olds will be divided into morning and afternoon sessions**
- \*Toddler classes will meet MWF or TR to limit numbers**
- \*Arrivals and dismissals will be staggered to allow for proper social distancing**
- \*Staff will wear masks at all times. Children will wear masks according to recommended guidelines whenever they are not able to socially distance.**
- \*Each day staff will have their temperature taken upon arrival**
- \*No adults, other than staff will be allowed into the school without an appointment**
- \* Parents will have to submit a signed form attesting to their travel, exposure, and health status.**
- \*Protocols for arrival and dismissal are in place for parking lot procedures that require a staff member to escort each child into the school**
- \*Doors will be locked after class arrival. Anyone arriving late, must contact the school for admittance**
- \*Upon entry into the school, each child will have their temperature checked with a touch-free thermometer**
- \*A child who is ill will not be admitted into the classroom. The child may only return after 24 hours without symptoms (without use of Tylenol/fever reducer)**

**\*A touch free hand sanitizing unit is stationed at the entrance to the school and each child will use this upon entry**

**\*Hand sanitizer will be available throughout the classroom**

**\*Children will be instructed on proper hand washing technique and encouraged to do so frequently**

**\*Outdoor shoes will be left in the hall. A pair of indoor shoes will be kept in the classroom for daily wear**

**\*Each child will have their own pencil case, which will include all pencils, crayons, markers, glue sticks, erasers etc. The pencil case is a vinyl material that can be easily sanitized. The cases will be personalized and stored in the child's cubby**

**\*There will be vinyl work mats for use in place of work rugs for individualized work materials and activities**

**\*Social distancing will be designated in the areas of the classroom**

**\*Vinyl circles will be placed around the circle time area to ensure appropriate space between children**

**\*Worktables and desk will be limited in seating capacity and appropriately distanced.**

**\*Snacks will be pre-packaged or fresh fruit and vegetables prepared by staff and distributed in a designated snack area**

**\*All utensils will be disposable and the area sanitized after each use**

**\* The garbage cans open using a touchless mechanism**

**\*The staff will sanitize material and surfaces between class sessions and frequently throughout the workday and at the end of the day using approved cleaning products**

**\*Once a week, the school will be professionally cleaned with**

**cleaning products approved by the CDC and Health Dept. to be effective against Covid-19**

**\*There will be an abundant supply of PPE, cleaning and sanitizing products available for staff use**

**\*In-service instruction will be provided to all staff members to ensure understanding of all protocols and procedures of East Aurora Montessori**

**\*The school will communicate with parents regularly to update any changes of procedures**

**\*Postings are set up throughout the classroom as reminders of safety protocols and the importance of healthy practices, cleaning and sanitizing**

**\*Outdoor play will take place regularly**

**\*Distance learning is in place in the event of mandated school closures throughout the school year**